

2019/2020 MARIN SUBSTITUTE TEACHER RATE SHEET IN A CERTIFICATED POSITION & DISTRICT CONTACT INSTRUCTIONS

(Rev. 12/06/2019)

Districts with Automated Sub Caller Systems:

Please follow district-specific instructions (far right column) to register or re-register as a substitute within the district.

Kentfield, Larkspur-Corte Madera, Mill Valley, Miller Creek, Novato Unified, Ross, Ross Valley, San Rafael City Schools, Sausalito-Marin City, Tamalpais Union, and MCOE Special Ed, MCOE Alt Ed Programs, and MCOE ROP Programs

Districts with Staff Sub Callers:

Please follow district-specific instructions (far right column) to register or re-register as a substitute within the district.

Bolinas-Stinson, Laguna Joint, Lagunitas, Lincoln Union, Nicasio, Reed, and Shoreline

District	Day Rate of Pay	Contact Person	INITIAL REGISTRATION: Follow instructions below.
			SUBSEQUENT YEARS: Re-register with the district(s).
Bolinas-Stinson	\$160 per day/\$175 after 10 days	Kara Perras karab@bolinas-stinson.org Tel: 868-1603	For initial registration, show sub registration confirmation email to register at school site first day called to sub in the district.
Kentfield	\$150 per day/\$75 for half day/salary schedule after 20 days at Step 1, Column 1*	Mari Dannecker mdannecker@kentfieldschools.org Tel: 415-458-5134 Fax: 458-5137	Automated Calling System. Email sub registration confirmation email to Human Resources. Sub registration paperwork for the district office will be emailed for completion. Bring this paperwork with you on your first day.
Laguna Joint	\$135 per day/\$65 for half day	Jordan Brown (located at MCOE) Tel: 415-499-5859 jbrown@marinschools.org	Register with Jordan Brown, who is located at the Marin County Office of Education. Call or email to schedule an appointment.
Lagunitas	\$150 per day/\$90 for morning half day/\$60 for afternoon half day	Liz Wickersham lwickersham@lagunitas.org Tel: 488-4118 x201	Prior to first sub day, register at Lagunitas District Office: bring two documents to verify ability to work in the U.S.; additional forms to be completed on-site. Hours: 7:45a.m. – 3:00p.m.
Larkspur-Corte Madera	\$150 per day (1-10 same assignment)/\$75 for half day/\$160 after day 10/Salary schedule for days 101+*	Linda Tarantino ltarantino@lcmschools.org Tel: 927-6960 Fax: 927-6964	Automated Calling System Go to www.lcmschools.org , under Administration open the Human Resources tab and click Substitutes and Subfinder for district registration instructions.
Lincoln Union	\$160 per day/\$80 for half day/\$300 per day for a long-term assignment	Jordan Brown (located at MCOE) Tel: 415-499-5859 jbrown@marinschools.org	Register with Jordan Brown, who is located at the Marin County Office of Education. Call or email to schedule an appointment.
Mill Valley	\$150 per day/\$80 half day/long-term sub: \$195 for 1 st 20 days. Long term sub rates apply to credentialed positions only. Salary schedule Column I Step 1>20 days*	Contact Michelle Pommier mpommier@mvschools.org Tel: 389-7744	Automated Calling System. Show sub registration confirmation email at District Office by scheduling an appointment with HR (mpommier@mvschools.org). Download forms at web site www.mvschools.org .

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Miller Creek	\$150 per day/\$75 for half day/salary schedule after 15 days*	Ginny Pheatt gpheatt@millercreeksd.org Tel: 492-3711 Fax: 492-3723	Automated Calling System D.O. Hours: 7:30a.m. – 4:00p.m. Register at District Office: two documents to verify ability to work in the U.S. <u>and</u> sub registration confirmation email; additional forms.
Nicasio	\$150 per day/ Long-term sub rates: \$150 per day for 10 days/\$170 per day on 11 th day forward or working on a regular part-time basis for a minimum of a three-month period	Mikki McIntyre Tel: 662-2184	Prior to first sub day, register at Nicasio District Office: bring two documents to verify ability to work in the U.S. and sub registration confirmation email; additional forms to be completed on-site. D.O. Hours: 8:30a.m. – 3:30p.m.
Novato	\$150 per day/\$75 for half day (3 hours)/\$178 after 10 days*/\$261 after 21+ days*	Jennifer Albini jalbini@nusd.org Tel: 493-4246 Fax: 897-1531	Automated Calling System D.O. Hours: 8:00a.m. – 2:00p.m. Register at District Office to activate: sub registration confirmation email; additional forms.
Reed	\$150 per day/\$75 for half day/Long-Term Sub \$150 for 10 days*/\$170 for 10 days*, 21 st day first step of salary schedule	Bel Aire- 388-7100 Reed- 435-7841 Del Mar- 435-1468	Show training completion certificates, credential/permit, and if applicable, sub registration confirmation email to secretary and fill out additional paperwork first day called to sub in the district.
Ross	\$140 per day; \$70 half day. Convert to salary schedule (Step 1, Column 1) after 20 days*	Tracy Reid treid@rossbears.org Tel: 457-2705 x337 or x201 Fax: 457-8923	Automated Calling System Please email Tracy Reid to schedule a time to register. D.O. Hours: 8:00a.m. – 10:00a.m.
Ross Valley	\$150 full day/\$75 half day. Long-term sub rates: \$150 full day for first 10 days (\$75 half day); \$165 full day for days 11-20 (\$82.50 half day); Step 1/Class I for days 21+ (pro-rated for less than full day). Long-term sub rates only apply to credentialed positions to replace a teacher on leave.	Meg Maher mmaher@rossvalleyschools.org Tel: 488-5782	Automated Calling System Register at school site on first day called to sub in District; bring sub registration confirmation email and two documents to verify ability to work in the U.S. (e.g.: driver license, social security card). Additional forms will be completed on site.
San Rafael	\$160 per day/\$80 for half day (4 hours)/Salary schedule Column 1 Step 1 > 20 days*	Karen Moncayo Hours: 3-4p.m. M-F kmoncayo@srcs.org Tel: 492-3212 Fax: 492-3230	Automated Calling System. Visit office for sub packet. By appointment only (call or email Karen) to register at Central Services. Bring sub registration confirmation email and additional forms.
Sausalito-Marin City	\$140 per day/\$70 for half day/\$170 after 10 days*/\$250 after 20 days*	Steve Ayala sayala@smcsd.org Tel: 332-3573 D.O. Hours: 7:30a.m. – 3:30p.m.	Automated Calling System. Prior to first sub day, register at SMC District Office: bring two documents to verify ability to work in the U.S. and sub registration confirmation email; additional forms completed on-site.
Shoreline	\$150 per day. LT sub placed on salary schedule after hire as LT and after 15 consecutive days in the same assignment.	Snow McIsaac Tel: 663-8130 snow.mcisaac@shorelineunified.org	Show sub registration confirmation email to register at school site first day called to sub in the district.
Tamalpais	\$130-\$150 per full day based on block Periods/salary schedule after 10 days*	Leah Noble-Christoff lnoblechristoff@tamdistrict.org Tel: 945-1028	Automated Calling System. Email sub registration confirmation email to Human Resources. Paperwork, at each site, to be filled out first day called to work in the district.
MCOE	\$145 per day/\$72.50 for half day/\$165 after 20 days*	Personnel – Mirna Long milong@marinschools.org Tel: 499-5846 Fax: 491-6625	Automated Calling System HR Hours: 8:00a.m. – 4:00p.m. Present sub registration confirmation email to Personnel Department.

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